

RESIDENTIAL PROPERTY INFORMATION WORKSHEET

To be filled out by someone familiar with the property and provided to the appraiser

Ownership History	Y	N	Price	Date	Comments
Purchased in 3 years	_____	_____	\$_____	_____	_____
Currently for Sale	_____	_____	\$_____	_____	_____
Listed for Sale in past year	_____	_____	\$_____	_____	_____
Pending Sale	_____	_____	\$_____	_____	_____

Site Information	Public	Private	Maintained by (Name)
Street Access	_____	_____	_____
HOA (Y/N)	_____	Amount \$_____	_____
HOA Name	_____	HOA Phone Number	_____

Utility Information	Public	Private	If Well	Owned	Shared	On-Site (Y/N)
Water	_____	_____	_____	_____	_____	_____
Water Rights(Y/N)	_____	#Shares _____	_____	Water Co _____	_____	_____
Sewer/Public (Y/N)	_____	Septic _____	_____	On-Site (Y/N) _____	_____	_____
Heating Fuel: Natural Gas (Y/N)	_____	_____	_____	Other/Type/Supplier _____	_____	_____
Power (Y/N)	_____	Provider _____	_____	_____	_____	_____
Site Drainage: Site Flooded (Y/N)	_____	_____	_____	When (Year) _____	_____	_____
Improvements to site? (Describe)	_____	_____	_____	_____	_____	_____

Building Improvement Summary		Exposes (O=Owner / T=Tenant)	
Owner Occupied (Y/N) _____	Monthly Rent (If Rented)\$_____	Utilities_____	Taxes_____
Original Construction Year _____		Insurance_____	Yard Care_____
Additions (Y/N) _____	Year(s) _____	Permitted (Y/N)_____	

Remodeled or Updated

	Remodeled	Updated	Describe	Date	Cost
Kitchen	_____	_____	_____	_____	\$_____
Bathroom	_____	_____	_____	_____	\$_____
Heat/Cool	_____	_____	_____	_____	\$_____
Plumbing	_____	_____	_____	_____	\$_____
Electrical	_____	_____	_____	_____	\$_____
Roof	_____	_____	_____	_____	\$_____
Exterior	_____	_____	_____	_____	\$_____
Landscape	_____	_____	_____	_____	\$_____
Appliances	_____	_____	_____	_____	\$_____
Other	_____	_____	_____	_____	\$_____

Energy Features

Solar(Y/N)_____	Features/Cost/Savings?_____
Geothermal _____	Monthly Energy Cost?_____
Insulation Added_____	Describe/Cost_____

Repairs Made(Describe)

Any Structural Damage (Y/N) Repairs?_____
Roof Leaks/Water Damage (Y/N) Repairs?_____
Termite/Infestation Damage (Y/N) Repairs?_____
Other:_____