

Referring Company

Agent or Broker: _____
 Office Name: _____
 Address: _____
 Phone: _____
 Fax: _____
 E-mail: _____

Receiving Company

Agent: _____
 Utah Key Real Estate
 6775 S 900 E
 Midvale, UT 84047

Client Information

Referral Type: ☐ Seller ☐ Buyer ☐ Both Source: _____
 Name(s): _____
 Address: _____
 Phone #: _____ Other: _____
 Email: _____ Other: _____
 Property Address: _____

Listing Information - Seller

(If land, please give parcel number to legal description, and fax copy of deed if possible)

*Property Type: ☐ House ☐ Condo/Townhouse ☐ Land/Size _____
 *Bedrooms: _____ Bathrooms: _____
 *Listed before?: ☐ Yes ☐ No
 *Reason for Sale: _____

Purchase Information - Buyer

*Does the client have to sell before they can buy? ☐ Yes ☐ No
 *Destination city(ies): _____
 *Reason for purchase/move: _____
 *Property Type: ☐ House ☐ Condo/Townhouse ☐ Land / Size: _____
 *Bedrooms: _____ Bathrooms: _____ Approximate Price: \$ _____
 *Has the client been pre-qualified: ☐ Yes ☐ No
 *When will the client make a home finding trip? _____
 *What do we need to know? _____

Referral Agreement

Date Placed: _____ By: _____ Referral Fee: _____ %

Fax:

Phone:

Email:

The referral fee will be paid upon closing of first transaction with prospect. Referral expires on year from about the date and can be renewed at option of Referring Agent.

Referring Agent (Print)

Date

Receiving Agent (print)

Date

Referring Agent (Signature)

Date

Receiving Agent (Signature)

Date

Referring Broker

Date

Receiving Broker

Date